



# GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

(Approved by AICTE, New Delhi & Affiliated to BPUT, Odisha)

Campus: Gramadiha, Gangapada, Bhubaneswar, Khurdha, 752054, Odisha, INDIA

Web : [www.gitam.ac.in](http://www.gitam.ac.in) Mail: [principal@gitam.ac.in](mailto:principal@gitam.ac.in), Mob: 7978380513, 9438133221

Ref. No: \_\_\_\_\_

Date:-08/03/2021

## NOTICE

A meeting of the Women Protection Committee will be held to discuss the following agenda in the IQAC, GITAM, Bhubaneswar at 03:30 P.M. on 12.03.2021. All the Hon'ble members are requested to make it convenient to attend the meeting.

### Agenda:

1. Review of Previous Meeting Minutes.
2. Presentation of Reports.
3. Discussion on Awareness Programs.
4. Implementation of Safety Measures.
5. If Any Issue, With The Permission of Chair.

  
CHAIRMAN  
Chairman  
Women Protection Committee

Bhagyakemi Devi  
CONVENOR

Copy To: The Principal, Dean A&A, All HODs And Members of The 'Women Protection Committee' .



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### Minutes of Meeting of the women protection committee, GITAM, Bhubaneswar

#### Members present:

1. Dr. Truptimayee Patanaik – Chairman
2. Miss. Bhagyalaxmi Devi - Convenor
3. Mrs. Deeptipriyanka Behera - Member
4. Dr. S.S. Singh - Member
5. Dr. Arun kumar Parida - Member
6. Mrs. Rajaswini Mishra - Member
7. Mr. Sunanda kumar Sahoo – Member
8. Mrs. Somya Sucharita Swain - Member
9. Miss. Krishna Kaberi Behera - Member

A meeting of the Women Protection Committee of Gandhi Institute of Technology & Management, Bhubaneswar was held in the IQAC, GITAM at Gangapada, Bhubaneswar at 03:30 pm on 12.03.2021 with Dr. Truptimayee Patanaik, Chairman on the chair.

The proceedings of the last meeting were read out thoroughly by the Chairman and all the members unanimously agreed to confirm.

The minutes of the last meeting were reviewed and confirmed by the Chairman and all members.

The Chairman presented the annual report on women protection activities conducted in the session 2020-21. The report was approved after thorough discussion.

The Committee discussed organizing various awareness programs on women's safety and rights. It was resolved to conduct workshops and seminars on self-defense, legal rights, and gender sensitization.

The Principal informed the house about the new safety measures implemented on campus, including the installation of CCTV cameras and setting up a helpline. All members appreciated these steps and suggested further improvements.



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The Principal tabled the minutes of the meeting of the internal Quality Assurance Cell (IQAC) held on 12/03/2021 regarding the activities to be undertaken by the Cell and sought approval of the august body in order to implement the proposals laid down by the IQAC. All the members praised the IQAC for the active participation in the development of the institution and wished that the Cell would continue the activities with utter dedication.

After a vivid discussion, the following resolutions are made.

**Resolution-1(Reports and Updates)**

After thorough discussion, it is resolved that the reports and updates from Chairman, faculty and Administration are clearly observed.

**Resolution-2(Awareness Programs)**

After thorough discussion, it was resolved to organize monthly awareness programs on women's safety and legal rights.

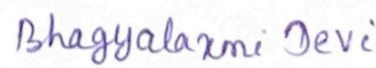
**Resolution-3(Safety Measures)**

It was resolved to enhance campus safety by installing additional CCTV cameras and increasing patrolling by security personnel.

The meeting ended with a vote of thanks to the chair.

  
**CHAIRMAN**  
Chairman

**Woman Protection Committee**

  
**CONVENOR**



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## ATTENDANCE SHEET

The following members are present in the 'women protection committee' meeting held in the IQAC, GITAM, Gangapada, Bhubaneswar at 03:30 pm on 12.03.2021.

SL.NO.	NAME	SIGNATURE
1	Dr.Truptimayee Patanaik	
2	Miss.Bhagyalaxmi Devi	Bhagyalaxmi devi
3	Mrs. Deeptipriyanka Behera	Deeptipriyanka Behera
4	Dr.S.S.Singh	
5	Dr.Arun kumar Parida	
6	Mrs.Rajaswini Mishra	
7	Mr.Sunanda kumar Sahoo	
8	Mrs.Somya Sucharita Swain	SS Swain
9	Miss.Krishna Kaberi Behera	KK Behera



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Ref. No: \_\_\_\_\_

Date:-08/09/2021

### NOTICE

A meeting of the Women Protection Committee will be held to discuss the following agenda in the IQAC, GITAM, Bhubaneswar at 03:30 P.M on 14.09.2021. All the Hon'ble members are requested to make it convenient to attend the meeting.

#### Agenda:

1. Review of Previous Meeting Minutes.
2. Presentation of Reports.
3. Support for Victims.
4. Review of Complaint Mechanism.
5. Policy Against Cyberbullying.
6. If Any Issue, With The Permission of Chair.

CHAIRMAN

Chairman  
Women Protection Committee

Bhagyalaxmi Devi  
CONVENOR

Copy To: The Principal, Dean A&A, All HODs And Members of The 'Women Protection Committee' .



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### Minutes of Meeting of the women protection committee, GITAM, Bhubaneswar

#### Members present:

1. Dr. Truptimayee Patanaik – Chairman
2. Miss. Bhagyalaxmi Devi - Convenor
3. Mrs. Deeptipriyanka Behera - Member
4. Dr. S. S. Singh - Member
5. Dr. Arun Kumar Parida - Member
6. Mrs. Rajaswini Mishra - Member
7. Mr. Sunanda Kumar Sahoo – Member
8. Mrs. Somya Sucharita Swain - Member
9. Mrs. Sushreesangita Mohanty - Member
10. Mrs. Kabita Gantayat - Member

A meeting of the Women Protection Committee of Gandhi Institute of Technology & Management, Bhubaneswar was held in the IQAC, GITAM at Gangapada, Bhubaneswar at 03:30 pm on 14.09.2021 with Dr. Truptimayee Patanaik, Chairman on the chair.

The proceedings of the last meeting were read out thoroughly by the Chairman and all the members unanimously agreed to confirm.

The Chairman presented the annual report on women protection activities conducted in the session 2020-21. The report was approved after thorough discussion.

A discussion was held on the support systems available for victims of harassment. It was resolved to provide counseling services and legal aid to those in need.

The existing complaint mechanism was reviewed, and it was resolved to streamline the process for quicker and more confidential handling of complaints.

The Committee reviewed the need for a comprehensive policy against cyberbullying. It was resolved to draft and implement such a policy, ensuring strict measures against online harassment.



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The Principal tabled the minutes of the meeting of the internal Quality Assurance Cell (IQAC) held on 14/09/2021 regarding the activities to be undertaken by the Cell and sought approval of the august body in order to implement the proposals laid down by the IQAC. All the members praised the IQAC for the active participation in the development of the institution and wished that the Cell would continue the activities with utter dedication.

After a vivid discussion, the following resolutions are made.

### **Resolution-1(Reports and Updates)**

After thorough discussion, it is resolved that the reports and updates from Chairman, faculty and Administration are clearly observed.

### **Resolution-2(Support Systems)**

It was resolved to establish a dedicated counseling center for victims of harassment and to provide legal assistance.

### **Resolution-3(Complaint Mechanism)**

It was resolved to implement an online complaint submission system to ensure confidentiality and expedite the process.

### **Resolution-4(Cyberbullying Policy)**

It was resolved to draft and implement a comprehensive policy against cyberbullying, including strict measures against online harassment.

The meeting ended with a vote of thanks to the chair.

CHAIRMAN

Chairman

Woman Protection Committee

CONVENOR



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## ATTENDANCE SHEET

The following members are present in the 'women protection committee' meeting held in the IQAC, GITAM, Gangapada, Bhubaneswar at **03:30 pm on 14.09.2021.**

SL.NO.	NAME	SIGNATURE
1	Dr.Truptimayee Patanaik	
2	Miss.Bhagyalaxmi Devi	Bhagyalaxmi devi
3	Mrs. Deeptipriyanka Behera	Deeptipriyanka Behera
4	Dr.S.S.Singh	
5	Dr.Arun kumar Parida	
6	Mrs.Rajaswini Mishra	
7	Mr.Sunanda kumar Sahoo	
8	Mrs.Somya Sucharita Swain	SS Swain
9	Mrs.Sushreesangita Mohanty	Sushreesangita Mohanty
10	Mrs.Kabita Gantayat	KR Gantayat





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Ref. No: \_\_\_\_\_

Date:-03/03/2022

**NOTICE**

A meeting of the Women Protection Committee will be held to discuss the following agenda in the IQAC, GITAM, Bhubaneswar at 03:30 P.M. on 07.03.2022. All the Hon'ble members are requested to make it convenient to attend the meeting.

**Agenda:**

1. Review of Previous Meeting Minutes.
2. Presentation of Reports.
3. Discussion on Anti-Harassment Policies.
4. Awareness Program for Faculty and Staff Members.
5. If Any Issue, With The Permission of Chair.

**CHAIRMAN**

**Chairman  
Women Protection Committee**

**CONVENOR**

**Copy To: The Principal, Dean A&A, All HODs And Members of The 'Women Protection Committee' .**



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### Minutes of Meeting of the women protection committee, GITAM, Bhubaneswar

#### Members present:

1. Dr.Truptimayee Patanaik – Chairman
2. Miss.Bhagyalaxmi Devi - Convenor
3. Mrs. Deeptipriyanka Behera - Member
4. Dr.S.S.Singh - Member
5. Dr.Arun kumar Parida - Member
6. Mrs.Rajaswini Mishra - Member
7. Mr.Sunanda kumar Sahoo – Member
8. Mrs.Somya Sucharita Swain - Member
9. Mrs.Sushreesangita Mohanty - Member
10. Mrs.Kabita Gantayat - Member
11. Miss.Krishna Kaberi Behera - Member
12. Miss .Lipsa rani Baral - Member

A meeting of the Women Protection Committee of Gandhi Institute of Technology & Management, Bhubaneswar was held in the IQAC, GITAM at Gangapada, Bhubaneswar at 03:30 pm on 07.03.2022 with Dr.Truptimayee Patanaik, Chairman on the chair.

The minutes of the last meeting were reviewed and confirmed by the Chairman and all members.

The Chairman presented the annual report on women protection activities conducted in the session 2021-22. The report was approved after thorough discussion.

The Committee discussed revising and updating the existing anti-harassment policies. It was resolved to incorporate recent legal amendments and best practices into the policy document.



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It was proposed to conduct Awareness Program for faculty and staff on handling harassment complaints and providing support to victims. The proposal was approved by all members.

The Principal tabled the minutes of the meeting of the internal Quality Assurance Cell (IQAC) held on 07/03/2022 regarding the activities to be undertaken by the Cell and sought approval of the august body in order to implement the proposals laid down by the IQAC. All the members praised the IQAC for the active participation in the development of the institution and wished that the Cell would continue the activities with utter dedication.

After a vivid discussion, the following resolutions are made.

### **Resolution-1(Reports and Updates)**

After thorough discussion, it is resolved that the reports and updates from Chairman, faculty and Administration are clearly observed.

### **Resolution-2(Anti-Harassment Policies)**

It was resolved to update the anti-harassment policies to reflect recent legal amendments and best practices.

### **Resolution-3(Awareness Program)**

It was resolved to organize regular Awareness Program for faculty and staff on handling harassment complaints and supporting victims.

The meeting ended with a vote of thanks to the chair.

  
CHAIRMAN  
Chairman  
Woman Protection Committee

  
Bhagyabari Devi  
CONVENOR



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## ATTENDANCE SHEET

The following members are present in the 'women protection committee' meeting held in the IQAC, GITAM, Gangapada, Bhubaneswar at 03:30 pm on 07.03.2022.

SL.NO.	NAME	SIGNATURE
1	Dr.Truptimayee Patanaik	
2	Miss.Bhagyalaxmi Devi	Bhagyalaxmi Devi
3	Mrs. Deeptipriyanka Behera	
4	Dr.S.S.Singh	
5	Dr.Arun kumar Parida	
6	Mrs.Rajaswini Mishra	
7	Mr.Sunanda kumar Sahoo	
8	Mrs.Somya Sucharita Swain	S Somya Swain
9	Mrs.Sushreesangita Mohanty	Sushree Sangita Mohanty
10	Mrs.Kabita Gantayat	KK Gantayat
11	Miss.Krishna Kaberi Behera	KK Behera
12	Miss .Lipsa rani Baral	Lipsa Rani Baral



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Ref. No: \_\_\_\_\_

Date:-05/09/2022

## NOTICE

A meeting of the Women Protection Committee will be held to discuss the following agenda in the IQAC, GITAM, Bhubaneswar at 03:30 P.M. on 10.09.2022. All the Hon'ble members are requested to make it convenient to attend the meeting.

Agenda:

1. Review of Previous Meeting Minutes.
2. Presentation of Reports.
3. Establishment of Women Safety Cells.
4. Introduction of Mentorship Program.
5. Survey on Women's Issues.
6. If Any Issue, With The Permission of Chair.

  
CHAIRMAN

Chairman  
Woman Protection Committee

  
CONVENOR

Copy To: The Principal, Dean A&A, All HODs And Members of The 'Women Protection Committee' .



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### Minutes of Meeting of the women protection committee, GITAM, Bhubaneswar

#### Members present:

1. Dr.Truptimayee Patanaik – Chairman
2. Miss.Bhagyalaxmi Devi - Convenor
3. Mrs. Deeptipriyanka Behera - Member
4. Dr.S.S.Singh - Member
5. Dr.Arun kumar Parida - Member
6. Mrs.Rajaswini Mishra - Member
7. Mr.Sunanda kumar Sahoo – Member
8. Mrs.Somya Sucharita Swain - Member
9. Mrs.Sushreesangita Mohanty - Member
10. Mrs.Kabita Gantayat - Member
11. Miss.Krishna Kaberi Behera - Member
12. Miss .Lipsa rani Baral - Member

A meeting of the Women Protection Committee of Gandhi Institute of Technology & Management, Bhubaneswar was held in the IQAC, GITAM at Gangapada, Bhubaneswar at 03:30 pm on 10.09.2022 with Dr.Truptimayee Patanaik, Chairman on the chair.

The proceedings of the last meeting were read out thoroughly by the Chairman and all the members unanimously agreed to confirm.

The Chairman presented the annual report on women protection activities conducted in the session 2021-22. The report was approved after thorough discussion.

The Committee discussed the establishment of Women Safety Cells in various departments. It was resolved to set up these cells with designated representatives to address issues at the departmental level.



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The Committee discussed the introduction of a mentorship program for female students. It was resolved to match each student with a faculty mentor for guidance and support.

It was proposed to conduct a campus-wide survey to identify key issues faced by female students and staff. The proposal was approved, and a timeline for the survey was set.

The Principal tabled the minutes of the meeting of the internal Quality Assurance Cell (IQAC) held on 10/09/2022 regarding the activities to be undertaken by the Cell and sought approval of the august body in order to implement the proposals laid down by the IQAC. All the members praised the IQAC for the active participation in the development of the institution and wished that the Cell would continue the activities with utter dedication.

After a vivid discussion, the following resolutions are made.

## **Resolution-1(Reports and Updates)**

After thorough discussion, it is resolved that the reports and updates from Chairman, faculty and Administration are clearly observed.

## **Resolution-2(Women Safety Cells)**

It was resolved to establish Women Safety Cells in all departments with designated representatives.

## **Resolution-3(Mentorship Program)**

It was resolved to implement a mentorship program where female students are matched with faculty mentors for guidance and support.

## **Resolution-4(Survey on Women's Issues)**

It was resolved to conduct a campus-wide survey to identify key issues faced by female students and staff, with a timeline set for its implementation.

The meeting ended with a vote of thanks to the chair.

  
**CHAIRMAN**  
Chairman  
Woman Protection Committee

  
**CONVENOR**



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## ATTENDANCE SHEET

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SL.NO.	NAME	SIGNATURE
1	Dr.Truptimayee Patanaik	
2	Miss.Bhagyalaxmi Devi	Bhagyalaxmi devi
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Date:-03/03/2023

### NOTICE

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Agenda:

1. Review of Previous Meeting Minutes.
2. Presentation of Reports.
3. Introduction of Mentorship Program.
4. Campus Safety Enhancement.
5. If Any Issue, With The Permission of Chair.

  
CHAIRMAN

Chairman  
Woman Protection Committee

  
CONVENOR

Copy To: The Principal, Dean A&A, All HODs And Members of The 'Women Protection Committee' .



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### Minutes of Meeting of the women protection committee, GITAM, Bhubaneswar

#### Members present:

1. Dr.Truptimayee Patanaik – Chairman
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3. Mrs. Deeptipriyanka Behera - Member
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9. Mrs.Sushreesangita Mohanty - Member
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The minutes of the last meeting were reviewed and confirmed by the Chairman and all members.

The Chairman presented the annual report on women protection activities conducted in the session 2022-23. The report was approved after thorough discussion.

The Committee discussed the introduction of a mentorship program for female students. It was resolved to match each student with a faculty mentor for guidance and support.

A proposal was made to enhance campus safety through increased lighting and emergency response stations. The proposal was thoroughly discussed and approved.



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After a vivid discussion, the following resolutions are made.

## **Resolution-1(Reports and Updates)**

After thorough discussion, it is resolved that the reports and updates from Chairman, faculty and Administration are clearly observed.

## **Resolution-2(Mentorship Program)**

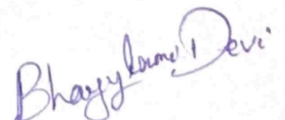
It was resolved to implement a mentorship program where female students are matched with faculty mentors for guidance and support.

## **Resolution-3(Campus Safety Enhancement)**

It was resolved to enhance campus safety by increasing lighting and setting up emergency response stations in key areas.

The meeting ended with a vote of thanks to the chair.

  
CHAIRMAN  
Chairman  
Woman Protection Committee

  
CONVENOR



# GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

(Approved by AICTE, New Delhi & Affiliated to BPUT, Odisha)

Campus: Gramadiha, Gangapada, Bhubaneswar, Khurdha, 752054, Odisha, INDIA

Web : [www.gitam.ac.in](http://www.gitam.ac.in) Mail: [principal@gitam.ac.in](mailto:principal@gitam.ac.in), Mob: 7978380513, 9438133221

## ATTENDANCE SHEET

The following members are present in the 'women protection committee' meeting held in the IQAC, GITAM, Gangapada, Bhubaneswar at 03:30 pm on 09.03.2023.

SL.NO.	NAME	SIGNATURE
1	Dr.Truprimayee Patanaik	
2	Miss.Bhagyalaxmi Devi	Bhagyalaxmi devi
3	Mrs. Deeptipriyanka Behera	Deeptipriyanka Behera
4	Dr.S.S.Singh	
5	Dr.Arun kumar Parida	
6	Mrs.Rajaswini Mishra	
7	Mr.Sunanda kumar Sahoo	
8	Mrs.Somya Sucharita Swain	S.S. Swain
9	Mrs.Sushreesangita Mohanty	Sousana Sangita Mohanty
10	Mrs.Kabita Gantayat	KK Gantayat
11	Miss.Krishna Kaberi Behera	KK Behera
12	Miss .Lipsa rani Baral	Lipsa Rani Baral



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Ref. No: \_\_\_\_\_

Date:-06/09/2023

### NOTICE

A meeting of the Women Protection Committee will be held to discuss the following agenda in the IQAC, GITAM, Bhubaneswar at 03:30 P.M. on 11.09.2023. All the Hon'ble members are requested to make it convenient to attend the meeting.

#### Agenda:

1. Review of Previous Meeting Minutes.
2. Presentation of Reports.
3. Workshop on Self-Defense for Female Students and Staff.
4. Development of Women's Counseling Cell.
5. Workshop on Gender Sensitization.
6. If Any Issue, With The Permission of Chair.

CHAIRMAN

Chairman

Woman Protection Committee

CONVENOR

Copy To: The Principal, Dean A&A, All HODs And Members of The 'Women Protection Committee' .



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### Minutes of Meeting of the women protection committee, GITAM, Bhubaneswar

#### Members present:

1. Dr.Truptimayee Patanaik – Chairman
2. Miss.Bhagyalaxmi Devi - Convenor
3. Mrs. Deeptipriyanka Behera - Member
4. Dr.S.S.Singh - Member
5. Dr.Arun kumar Parida - Member
6. Mrs.Rajaswini Mishra - Member
7. Mr.Sunanda kumar Sahoo – Member
8. Mrs.Somya Sucharita Swain - Member
9. Mrs.Sushreesangita Mohanty - Member
10. Mrs.Kabita Gantayat - Member
11. Miss.Krishna Kaberi Behera - Member
12. Miss .Lipsa rani Baral - Member

A meeting of the Women Protection Committee of Gandhi Institute of Technology & Management, Bhubaneswar was held in the IQAC, GITAM at Gangapada, Bhubaneswar at 03:30 pm on 1.09.2023 with Dr.Truptimayee Patanaik, Chairman on the chair.

The minutes of the last meeting were reviewed and confirmed by the Chairman and all members.

The Chairman presented the annual report on women protection activities conducted in the session 2022-23. The report was approved after thorough discussion.

The committee discussed the importance of self-defense training for female students and staff.

A proposal was presented to organize a series of workshops on self-defense techniques.



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The workshops aim to empower women with skills to protect themselves in various situations.

The need for a dedicated Women's Counseling Cell was discussed to provide psychological support and counseling to female students and staff.

The Counseling Cell would address issues such as stress, harassment, academic pressures, and personal problems.

The committee discussed the structure, staffing, and resources required for the Counseling Cell.

The committee discussed the importance of organizing workshops on gender sensitization to educate students and staff about gender issues and promote equality.

These workshops would aim to create awareness about gender biases, stereotypes, and the importance of gender equality.

The committee considered potential speakers, including gender experts, activists, and academics.

The format of the workshops was discussed, including interactive sessions, discussions, and presentations.

It was proposed to make these workshops a mandatory part of the orientation program for new students and staff.

The committee also discussed partnering with NGOs and external organizations to enhance the effectiveness of these workshops.

The Principal tabled the minutes of the meeting of the internal Quality Assurance Cell (IQAC) held on 11/09/2023 regarding the activities to be undertaken by the Cell and sought approval of the august body in order to implement the proposals laid down by the IQAC. All the members praised the IQAC for the active participation in the development of the institution and wished that the Cell would continue the activities with utter dedication.



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After a vivid discussion, the following resolutions are made.

### **Resolution-1(Reports and Updates)**

After thorough discussion, it is resolved that the reports and updates from Chairman, faculty and Administration are clearly observed.

### **Resolution-2(Workshop on Self-Defense for Female Students and Staff)**

It was resolved to organize self-defense training sessions for female students and staff to enhance their personal safety and confidence.

### **Resolution-3(Development of Women's Counseling Cell)**

It was resolved to develop a dedicated Women's Counseling Cell aimed at providing psychological support and counseling services to female students and staff at GITAM, Bhubaneswar.

### **Resolution-4(Workshop on Gender Sensitization)**

It was resolved to organize workshops on gender sensitization to educate students and staff about gender issues and promote equality.

The meeting ended with a vote of thanks to the chair.

CHAIRMAN

Chairman  
Woman Protection Committee

CONVENOR





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## ATTENDANCE SHEET

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SL.NO.	NAME	SIGNATURE
1	Dr.Truptimayee Patanaik	
2	Miss.Bhagyalaxmi Devi	Bhagyalaxmi devi
3	Mrs. Deeptipriyanka Behera	Deeptipriyanka Behera
4	Dr.S.S.Singh	
5	Dr.Arun kumar Parida	
6	Mrs.Rajaswini Mishra	
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