



Ref. No. GITAM/COM/20-21/88

Date: 06.01.2021

NOTICE

The Games & Sports Committee meeting will be held on 08-01-2021 at 2.30 PM in the College IQAC cell ..

All the Hon'ble members are request to make it convenient to attend the meeting.

Meeting agenda as follows-

1. Review of Previous meeting.
2. Sports club formation.
3. To organize sports activities for the session 2021-22.

CHAIRMAN
Chairman
Games and Sports Committee

Copy to:

The Principal, Dean A&A, All HoDs, all members of Sports committee.



Minutes of the meetings of the Sports Committee, GITAM, Bhubaneswar

Members Present:

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1	Dr. Ajoya Kumar Pradhan	Principal	Chairman
2	Mr. Avijit Nayak	Assistant Professor	Convener
3	Mr. Ashok Kumar Dalei	Assistant Professor	Member
4	Dr. Sisira Kanta Pattanaik	Assistant Professor	Member
5	Mr. Sudeep Padhi	Assistant Professor	Member
6	Mr. Sunil Kumar Satapathy	Assistant Professor	Member
7	Mrs. Sanghamitra Mohapatra	Assistant Professor	Member
8	Mr. Sukanta Kumar Sahoo	Assistant Professor	Member
9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

The meeting of the sports committee of the college was held on 08.01.2021 in the Board room of the college to discuss on the agenda.

The meeting of the sports committee of the college for the academic session 2021-22 started at the 2.30 PM under chairmanship of Dr. Ajoya Kumar Pradhan, Principal

And chairman.

The Chief Coordinator of the sport committee Mr. Avijit Nayak welcomed all the members and representative of various departments to the meeting and also welcomed student coordinators who attended the meeting for the first time.



The following points were discussed and decisions are made:

- a) Review of previous meeting.
- b) Sports club representative deployment.
 - i. The meeting commenced with a discussion on forming a sports club for the upcoming academic session. It was unanimously agreed upon that a sports club would greatly benefit the student community by promoting physical fitness, teamwork, and sportsmanship.
 - ii. Responsibilities for initiating the club were assigned to Mr. Ashok Kumar Dalei who will oversee the club's formation process, including drafting a constitution, identifying potential club members, and outlining initial activities.
- c) Explain the functions, roles and responsibilities.
- d) The next agenda item focused on planning sports activities for the academic session 2021-22. Various suggestions were put forward, including inter-college tournaments, intramural leagues, and regular training sessions. Scheduled inter-department matches every Saturday to foster healthy competition.
 - i. It was decided to prioritize scheduling and coordinating these activities well in advance to ensure maximum participation and efficient management.



After a valid discussion, the following resolution are made-

Resolution-1

After through discussion it is resolved that the proceeding of last meeting were confirmed.

Resolution-2

Coordinator invited all the members and introduced them with each other.

Coordinator appraised about the functions and responsibilities and asked all members of the institution.

Resolution-3

The list of programs and sports competitions was reviewed.

The following program list and sports competitions were finalized:

1. **Opening Ceremony:** Speeches, March Past, and Oath Taking.
2. **Track Events:** 100m, 200m, 400m, 800m, Relay Races.
3. **Field Events:** Long Jump, High Jump, Shot Put, Javelin Throw.
4. **Team Sports:** Football, Volleyball, Cricket.
5. **Indoor Games:** Chess, Carrom.
6. **Fun Activities:** Tug of War, Sack Race, Three-legged Race.
7. **Closing Ceremony:** Award Distribution and Vote of Thanks

The meeting ended with a vote of thanks to the chair.

CHAIRMAN
Chairman
Games and Sports Cor



GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

(Approved by AICTE, New Delhi & Affiliated to BPUT, Odisha)

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Web : www.gitam.ac.in Mail: principal@gitam.ac.in, Mob: 7978380513, 9438133221

ATTENDANCE SHEET

The following members are present in the Sports committee meeting held in the College IQAC Cell, Gangapada, Bhubaneswar at 2.30PM on 08.01.2021

SL.NO	NAME	SIGNATURE
1	Dr. Ajoya Kumar Pradhan	
2	Mr. Avijit Nayak	Avijit Nayak
3	Mr. Ashok Kumar Dalei	
4	Dr. Sisira Kanta Pattanaik	
5	Mr. Sudeep Padhi	Sudeep Padhi
6	Mr. Sunil Kumar Satapathy	
7	Mrs. Sanghamitra Mohapatra	
8	Mr. Sukanta Kumar Sahoo	
9	Mr. Ashok Rana	Ashok Rana
10	Mr. Biswajit Samal	Biswajit Samal



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Ref. No. GITAM/COM/21-22/78

Date: 10.07.2021

NOTICE

The Sport Committee meeting will be held on 12.07.2021 at 02.30 PM in the College IQAC Cell.

All the Hon'ble members are request to make it convenient to attend the meeting.

Meeting agenda as follows-

1. Organize teaching and non-teaching staffs cricket match (2021-22).
2. Women participation in sports from each department.
3. Indoor games equipment for more participants.
4. Any other issues with the permission of Chairman.

CHAIRMAN

Chairman
Games and Sports Committee

Copy to:

The Principal, Dean A&A, All HoDs, all members of Sports committee.





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Minutes of the meetings of the Sports Committee, GITAM, Bhubaneswar

Members Present:

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1	Dr. Ajoya Kumar Pradhan	Principal	Chairman
2	Mr. Avijit Nayak	Assistant Professor	Convener
3	Mr. Ashok Kumar Dalei	Assistant Professor	Member
4	Dr. Sisira Kanta Pattanaik	Assistant Professor	Member
5	Mr. Sudeep Padhi	Assistant Professor	Member
6	Mr. Sunil Kumar Satapathy	Assistant Professor	Member
7	Mrs. Sanghamitra Mohapatra	Assistant Professor	Member
8	Mr. Sukanta Kumar Sahoo	Assistant Professor	Member
9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

The meeting of the sports committee of the college was held on 12.07.2021 in the Board room of the college to discuss on the agenda.

The meeting of the sports committee of the college for the academic session 2021-22 started at the 11.30 PM under chairmanship of Dr. Ajoya Kumar Pradhan, Principal and chairman.

The Chief Coordinator of the sports committee Mr. Avijit Nayak welcomed all the members and representative of various departments to the meeting.

- I. It was agreed to organize a cricket match involving teaching and non-teaching staff for the academic year 2021-22.



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Mr. Sudeep Padhi will coordinate with both teaching and non-teaching staff to determine available dates and organize the logistics.

- II. The need to increase women's participation in sports activities from each department was discussed.

Mrs. Sanghamitra Mohapatra to encourage departments to identify interested women participants and propose suitable sports activities.

- III. There was a discussion on acquiring additional indoor games equipment to accommodate more participants. Mr. Ashok Kumar Dalei to prepare a list of required indoor games equipment and submit it to the procurement department for purchase.

- IV. Participants were invited to bring up any other issues relevant to the agenda with the Chairman's permission.



After a valid discussion, the following resolution are made-

Resolution-1

It was agreed to organize a cricket match involving teaching and non-teaching staff for the academic year 2021-22. This event aims to foster camaraderie and physical activity among staff members.

Mr. Sudeep Padhi will coordinate with both teaching and non-teaching staff to determine available dates and organize the logistics, including team formation and necessary equipment.

Resolution-2

The importance of increasing women's participation in sports activities was highlighted. It was noted that active involvement in sports can enhance women's physical fitness and boost morale.

Mrs. Sanghamitra Mohapatra will encourage each department to identify interested women participants. She will also propose suitable sports activities, such as badminton and also indoor games like Chess & carrom to ensure diverse opportunities for participation.

Resolution-3

There is a need for additional indoor games equipment to accommodate the growing interest in these activities. Current resources are insufficient to meet the demand.

Mr. Ashok Kumar Dalei will prepare a comprehensive list of required indoor games equipment, including items such as table tennis tables, carrom boards, chess sets, and badminton racquets. He will submit this list to the procurement department for purchase.

Resolution-4

Participants were invited to bring up any other issues relevant to the agenda with the Chairman's permission.

No additional issues were raised during the meeting.

Additional Considerations

Safety and First Aid: Have a first aid kit available and ensure there is someone trained in first aid on site.

Documentation: Keep a record of all activities, participant lists, and feedback for future reference and planning.

The meeting ended with a vote of thanks to the chair

CHAIRMAN

Chairman

Games and Sports Committee



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ATTENDANCE SHEET

The following members are present in the Sports committee meeting held in the College IQAC Cell, Gangapada, Bhubaneswar at 11.30AM on 12.07.2021.

SL.NO	NAME	SIGNATURE
1	Dr. Ajoya Kumar Pradhan	
2	Mr. Avijit Nayak	Avijit Nayak
3	Mr. Ashok Kumar Dalei	
4	Dr. Sisira Kanta Pattanaik	
5	Mr. Sudeep Padhi	Sudeep Padhi
6	Mr. Sunil Kumar Satapathy	
7	Mrs. Sanghamitra Mohapatra	
8	Mr. Sukanta Kumar Sahoo	
9	Mr. Ashok Rana	Ashok Rana
	Mr. Biswajit Samal	Biswajit Samal



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Ref. No. GITAM/COM/21-23/138

Date: 08.01.2022

NOTICE

The Sport Committee meeting will be held on 10.01.2022 at 11.00 AM in the College Board Room. All the Hon'ble members are requested to make it convenient to attend the meeting.

Meeting agenda as follows-

1. Organization of Annual Sports day in the college for the AY (2022-23)
2. Finalize the Program list and the sports competition.
3. Any further point with the permission of the chairman.

CHAIRMAN

Chairman
Games and Sports Committee

Copy to:

The Principal, Dean A&A, All HoDs, all members of Sports committee.





Minutes of the meetings of the Sports Committee, GITAM, Bhubaneswar

Members Present:

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1	Dr. Ajoya Kumar Pradhan	Principal	Chairman
2	Mr. Avijit Nayak	Assistant Professor	Convener
3	Mr. Ashok Kumar Dalei	Assistant Professor	Member
4	Dr. Sisira Kanta Pattanaik	Assistant Professor	Member
5	Mr. Sudeep Padhi	Assistant Professor	Member
6	Mr. Sunil Kumar Satapathy	Assistant Professor	Member
7	Mrs. Sanghamitra Mohapatra	Assistant Professor	Member
8	Mr. Sukanta Kumar Sahoo	Assistant Professor	Member
9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

The meeting of the sports committee of the college was held on 10.01.2021 in the Board room of the college to discuss on the agenda.

The meeting of the sports committee of the college for the academic session 2021-22 started at the 11.00 AM under chairmanship of Dr. Ajoya Kumar Pradhan, Principal and chairman.

The Chief Coordinator of the sports committee Mr. Avijit Nayak welcomed all the members and representative of various departments to the meeting.

The following points were discussed and decisions are made:

1. The meeting commenced with a discussion on the organization of the Annual Sports Day.
2. Various aspects including date, venue, and logistics were considered.
3. Emphasis was placed on ensuring maximum participation and smooth execution of events.



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After a valid discussion, the following resolution are made-

Resolution-1

It was unanimously resolved that the Annual Sports Day will be held from 20th January to 22nd January.

The venue for the event will be **College playground.**

A committee was formed to oversee the planning and execution of the event.

The committee members are:

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1	Dr. Ajoya Kumar Pradhan	Principal	Chairman
2	Mr. Avijit Nayak	Assistant Professor	Convener
3	Mr. Ashok Kumar Dalei	Assistant Professor	Member
4	Dr. Sisira Kanta Pattanaik	Assistant Professor	Member
5	Mr. Sudeep Padhi	Assistant Professor	Member
6	Mr. Sunil Kumar Satapathy	Assistant Professor	Member
7	Mrs. Sanghamitra Mohapatra	Assistant Professor	Member
8	Mr. Sukanta Kumar Sahoo	Assistant Professor	Member
9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

Regular meetings will be scheduled to review the progress.



Resolution-2

The list of programs and sports competitions was reviewed.
Consideration was given to including a variety of events to cater to diverse interests.
The importance of including both traditional and modern sports was discussed.

Resolution-3

The following program list and sports competitions were finalized:

1. Opening Ceremony: Speeches, March Past, and Oath Taking.
2. Track Events: 100m, 200m, 400m, 800m, Relay Races.
3. Field Events: Long Jump, High Jump, Shot Put, Javelin Throw.
4. Team Sports: Football, Volleyball, Cricket.
5. Indoor Games: Chess, Carrom.
6. Fun Activities: Tug of War, Sack Race, Three-legged Race.
7. Closing Ceremony: Award Distribution and Vote of Thanks

The meeting ended with a vote of thanks to the chair.

CHAIRMAN
Chairman
Games and Sports Committee



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ATTENDANCE SHEET

The following members are present in the Governing Body meeting held in the IQAC Cell of the College, Gangapada, and Bhubaneswar at 03.00PM on 10.01.2022.

SL.NO	NAME	SIGNATURE
1	Dr. Ajoya Kumar Pradhan	
2	Mr. Avijit Nayak	Avijit Nayak
3	Mr. Ashok Kumar Dalei	
4	Dr. Sisira Kanta Pattanaik	
5	Mr. Sudeep Padhi	Sudeep Padhi
6	Mr. Sunil Kumar Satapathy	
7	Mrs. Sanghamitra Mohapatra	
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9	Mr. Ashok Rana	Ashok Rana
	Mr. Biswajit Samal	Biswajit Samal



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Ref.No. GITAM/COM/21-22/183

Date: 11.01.2022

NOTICE

The Sport Committee meeting will be held on 12.07.2022 at 3.00PM in the College IQAC Cell.

All the Hon'ble members are request to make it convenient to attend the meeting.

Meeting agenda as follows-

1. Sports calendar to plan and to conduct all sports month wise.
2. For scheduling all the related activities without affecting the class /lab work, examination schedules.



CHAIRMAN

Chairman
Games and Sports Committee

Copy to:

The Principal, Dean A&A, All HoDs, all members of Sports committee.





Minutes of the meetings of the Sports Committee, GITAM, Bhubaneswar

Members Present:

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1	Dr. Ajoya Kumar Pradhan	Principal	Chairman
2	Mr. Avijit Nayak	Assistant Professor	Convener
3	Mr. Ashok Kumar Dalei	Assistant Professor	Member
4	Dr. Sisira Kanta Pattanaik	Assistant Professor	Member
5	Mr. Sudeep Padhi	Assistant Professor	Member
6	Mr. Sunil Kumar Satapathy	Assistant Professor	Member
7	Mrs. Sanghamitra Mohapatra	Assistant Professor	Member
8	Mr. Sukanta Kumar Sahoo	Assistant Professor	Member
9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

The meeting of the sports committee of the college was held on 12.07.2022 in the College IQAC Cell of the college to discuss on the agenda.

The meeting of the sports committee of the college for the academic session 2021-22 started at 3.00PM under chairmanship of Dr. Ajoya Kumar Pradhan, Principal

And chairman.

The Convener of the sports committee Mr. Avijit Nayak welcomed all the members and representative of various departments to the.



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The following points were discussed and decisions are made:

1. Events to be organized.
2. Sports calendar to plan and to conduct all sports month wise.
3. For scheduling all the related activities without affecting the class /lab work, examination schedules
4. To organize competition of intra murals, extra murals, fresher's day and annual day.



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After a valid discussion, the following resolution are made-

Resolution-1

Requested Physical director to prepare event list for the academic year 2022-23.

Resolution-2

Requested Physical director to prepare events sports calendar and plan of action for attending tournaments and events.

Resolution-3

Informed to proper timetable for sports and relate that with the class/lab work, examination schedules.

Resolution-4

A team was formed to organize the competitions of intra murals, extra murals, Fresher's day and annual day.

The meeting ended with a vote of thanks to the chair.

CHAIRMAN

Chairman
Games and Sports Committee





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ATTENDANCE SHEET

The following members are present in the Governing Body meeting held in the IQAC Cell of the College, Gangapada, Bhubaneswar at 3.00 PM on 12.07.2022.

SL.NO	NAME	SIGNATURE
1	Dr. Ajoya Kumar Pradhan	
2	Mr. Avijit Nayak	
3	Mr. Ashok Kumar Dalei	
4	Dr. Sisira Kanta Pattanaik	
5	Mr. Sudeep Padhi	
6	Mr. Sunil Kumar Satapathy	
7	Mrs. Sanghamitra Mohapatra	
8	Mr. Sukanta Kumar Sahoo	
9	Mr. Ashok Rana	
	Mr. Biswajit Samal	



Minutes of the meetings of the Sports Committee, GITAM, Bhubaneswar

Members Present:

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3	Mr. Ashok Kumar Dalei	Assistant Professor	Member
4	Dr. Sisira Kanta Pattanaik	Assistant Professor	Member
5	Mr. Sudeep Padhi	Assistant Professor	Member
6	Mr. Sunil Kumar Satapathy	Assistant Professor	Member
7	Mrs. Sanghamitra Mohapatra	Assistant Professor	Member
8	Mr. Sukanta Kumar Sahoo	Assistant Professor	Member
9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

The meeting of the sports committee of the college was held on 11.01.2023 in the Board room of the college to discuss on the agenda.

The meeting of the sports committee of the college for the academic session 2021-22 started at the 11.00 AM under chairmanship of Dr. Ajoya Kumar Pradhan, Principal

And chairman.

The Chief Coordinator of the sport committee Mr. Avijit Nayak welcomed all the members and representative of various departments to the meeting.



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The following points were discussed and decisions are made:

The date for the Annual Sports Day was proposed and tentatively set from 16th January to 18th January.

Roles and responsibilities for organizing the event were assigned to various committee members.

Various sports events were proposed including athletics, football, volleyball, and cricket.

A cultural program to be organized alongside the sports events was also discussed.

The committee discussed the importance of participating in intercollegiate sports to foster competitive spirit and camaraderie.

Review of upcoming intercollegiate sports events and selection criteria for participants.



After a valid discussion, the following resolution are made-

Resolution-1

It was unanimously resolved that the Annual Sports Day will be held.

The venue for the event will be **College playground**

A committee was formed to oversee the planning and execution of the event.

The committee members are:

SL NO.	NAME OF THE MEMBER	DESIGNATION	ROLE
1	Dr. Ajoya Kumar Pradhan	Principal	Chairman
2	Mr. Avijit Nayak	Assistant Professor	Convener
3	Mr. Ashok Kumar Dalei	Assistant Professor	Member
4	Dr. Sisira Kanta Pattanaik	Assistant Professor	Member
5	Mr. Sudeep Padhi	Assistant Professor	Member
6	Mr. Sunil Kumar Satapathy	Assistant Professor	Member
7	Mrs. Sanghamitra Mohapatra	Assistant Professor	Member
8	Mr. Sukanta Kumar Sahoo	Assistant Professor	Member
9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

Regular meetings will be scheduled to review the progress.

Resolution-2

The list of programs and sports competitions was reviewed.

Consideration was given to including a variety of events to cater to diverse interests.

The importance of including both traditional and modern sports was discussed.



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Resolution-3

The following program list and sports competitions were finalized:

8. **Opening Ceremony:** Speeches, March Past, and Oath Taking.
9. **Track Events:** 100m, 200m, 400m, 800m, Relay Races.
10. **Field Events:** Long Jump, High Jump, Shot Put, Javelin Throw.
11. **Team Sports:** Football, Basketball, Volleyball, Cricket.
12. **Indoor Games:** Table Tennis, Chess, Carrom.
13. **Fun Activities:** Tug of War, Sack Race, Three-legged Race.
14. **Closing Ceremony:** Award Distribution and Vote of Thanks

Resolution-4

The college will participate in the following intercollegiate events: **[Event Names]**.

A selection committee led by **Mr. Avijit Nayak** will be established to identify and train participants for these events.

The meeting ended with a vote of thanks to the chair.

CHAIRMAN
Chairman
Games and Sports Committee



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ATTENDANCE SHEET

The following members are present in the Governing Body meeting held in the Corporate Office of the College Board Room, Gangapada, Bhubaneswar at 11.00AM on 11.01.2023.

SL.NO	NAME	SIGNATURE
1	Dr. Ajoya Kumar Pradhan	
2	Mr. Avijit Nayak	
3	Mr. Ashok Kumar Dalei	
4	Dr. Sisira Kanta Pattanaik	
5	Mr. Sudeep Padhi	
6	Mr. Sunil Kumar Satapathy	
7	Mrs. Sanghamitra Mohapatra	
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	Mr. Biswajit Samal	



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Ref. No.

GITAM/23-24/185

Date: 08.07.2023

NOTICE

The Sport Committee meeting will be held on 10.07.2023 at 2.30P.M in the College Board Room. All the Hon'ble members are request to make it convenient to attend the meeting.

Meeting agenda as follows-

3. Sports calendar to plan and to conduct all sports month wise.
4. Requirements of Indoor and outdoor sports equipment.

CHAIRMAN

Chairman
Games and Sports Committee

Copy to:

The Principal, Dean A&A, All HoDs, all members of Sports committee.





Minutes of the meetings of the Sports Committee, GITAM, Bhubaneswar

Members Present:

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9	Mr. Ashok Rana	Student Member	Member
10	Mr. Biswajit Samal	Student Member	Member

The meeting of the sports committee of the college was held on 10.07.2023 in the Board room of the college to discuss on the agenda.

The meeting of the sports committee of the college for the academic session 2021-22 started at the 2.30 PM under chairmanship of Dr. Ajoya Kumar Pradhan, Principal and chairman.

The Chief Coordinator of the sports committee Mr. Avijit Nayak welcomed all the members and representative of various departments to the meeting.



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Web : www.gitam.ac.in Mail: principal@gitam.ac.in, Mob: 7978380513, 9438133221

The following points were discussed and decisions are made:

1. Events to be organized.
2. Sports calendar to plan and to conduct all sports month wise.
3. For scheduling all the related activities without affecting the class /lab work, examination schedules
4. To organize competition of intra murals, extra murals, fresher's day and annual day.
5. An assessment of the current inventory of sports equipment was conducted.
6. Identification of additional equipment needed for both indoor and outdoor sports.
7. Consideration of budget allocation for purchasing the necessary equipment.



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After a valid discussion, the following resolution are made-

Resolution-1

Requested Physical director to prepare event list for the academic year 2022-23.

Resolution-2

Requested Physical director to prepare events sports calendar and plan of action for attending tournaments and events.

Resolution-3

Informed to proper timetable for sports and relate that with the class/lab work, examination schedules.

Resolution-4

A team was formed to organize the competitions of intra murals, extra murals, Fresher's day and annual day.

A detailed list of required indoor sports equipment including badminton racquets, shuttlecocks, table tennis bats and balls, chess sets, and carom boards was prepared.

A detailed list of required outdoor sports equipment including footballs, basketballs, volleyballs, cricket kits, and athletics equipment was prepared.

Dr. Sisirkanta Pattanaik was assigned to oversee the procurement process and ensure timely acquisition of the equipment.

The meeting ended with a vote of thanks to the chair.



CHAIRMAN

Chairman
Games and Sports Committee

