



# GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

(Approved by AICTE, New Delhi & Affiliated to BPUT, Odisha)

Campus: Gramadiha, Gangapada, Bhubaneswar, Khurdha, 752054, Odisha, INDIA

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Ref No: GITAM/COM/20-21/142

Date: 03.02.2021

## NOTICE

A meeting of the Cultural Committee will be held to discuss the following agenda in virtual mode at 05:00 P.M on 10.02.2021. All the Hon'ble members are requested to make it convenient to attend the meeting.

### Agenda:

1. Confirmation of the proceedings of the last meeting.
2. Planning for quiz competition in virtual mode.
3. Proposal for budget allocation for these events.
4. Appointment of judges and clarification of their roles and responsibilities.
5. Arrangement of award ceremony for quiz competition.
6. Any points with the permission of chair .

*Avijit Nayam*  
Chairman  
Chairman  
Cultural Committee

Copy to: Principal, Dean A&A, All HoDs, Members of Cultural Committee



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## Minutes of the meeting of the Cultural Committee, GITAM, Bhubaneswar

### Members Present :

1. Mr. Avijit Nayak
2. Mrs. Kabita Gantayanta
3. Mrs. Sushree Sangita Mohanty
4. Mr. Subhransu Sekhar Moharana
5. Mr. Ananda Kumar Samal
6. Mr. Ashok Rana
7. Mr. Biswajit Muduli
8. Miss. Ipsita Priyadarshini Sahoo

A meeting of the cultural committee of Gandhi Institute of Technology and Management, Bhubaneswar was held in virtual mode at 05:00PM on 10.02.2021 under the chairmanship of Mr. Avijit Nayak.

The following points were discussed:

The proceedings of the last meeting were read out thoroughly by the Chairperson and all the members unanimously agreed to confirm.

Discussion focused on organizing a quiz competition in virtual mode. Subcommittees were formed for various aspects and tasks were assigned to committee members .

A proposal for budget allocation for upcoming events, including quiz and other planned activities were discussed. It was decided to allocate specific amounts to each subcommittee based on their proposed activities and needs.

Participants were informed about judging criteria focusing on creativity, technical skills, and adherence to the theme.



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Certificates including money prizes and trophies will be given to all participants and special recognition for winners.

After a vivid discussion, the following resolutions are made:

### **Resolution-1 (Confirmation of proceedings of last meeting)**

After thorough discussion it is resolved that the proceedings of the last meeting were confirmed.

### **Resolution-2 (Planning for quiz competition in virtual mode)**

We resolve to organize quiz competition in virtual mode, detailing event logistics, themes, and participant categories. Clear judging criteria will be established to ensure fairness and creativity

### **Resolution-3 (Proposal for budget allocation for upcoming events)**

After the discussion it is resolved that we will create a detailed budget proposal that addresses the financial needs of upcoming events, including necessary expenditures and funding sources.

### **Resolution-4 (Appointment of judges and clarification of their roles and responsibilities)**

The roles and responsibilities of judges were clarified, emphasizing impartiality, confidentiality, and adherence to judging criteria. Communication channels between judges and the organizing committee were established for submission reviews, scoring and feedback delivery.



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## Resolution-5 (Arrangement of award ceremony for quiz competition.)

Rehearsals with presenters, speakers, and award presenters will be scheduled to ensure smooth execution of the ceremony. Certificates will be given for all participants and special recognition for winners, including money prizes and trophies.

## ATTENDANCE SHEET

The following members are present in the Cultural Committee meeting held in virtual mode at 5:00PM on 10.02.2021.

SL.NO.	NAME	SIGNATURE
1	Mr. Avijit Nayak	Avijit Nayak
2	Mrs. Kabita Gantayanta	Kabita Gantayanta
3	Mrs. Sushree Sangita Mohanty	Sushree Sangita Mohanty
4	Mr. Subhransu Sekhar Moharana	Subhransu Sekhar Moharana
5	Mr. Ananda Kumar Samal	Ananda Kumar Samal
6	Mr. Ashok Rana	Ashok Rana
7	Mr. Biswajit Muduli	Biswajit Muduli
8	Miss. Ipsita Priyadarshini Sahoo	Ipsita Priyadarshini Sahoo



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Ref No: GITAM/COM/21-22/132

Date: 10.07.2021

**NOTICE**

A meeting of the Cultural Committee will be held to discuss the following agenda in virtual mode at 05:00 P.M on 22.07.2021. All the Hon'ble members are requested to make it convenient to attend the meeting.

**Agenda:**

1. Confirmation of the proceedings of the last meeting.
2. Planning for rangoli and essay competition in virtual medium.
3. Proposal for budget allocation for these events.
4. Appointment of judges and clarification of their roles and responsibilities.
5. Arrangement of award ceremony for rangoli and essay competition
6. Any points with the permission of chair

*Arijit Nayak*

Chairman  
Chairman  
Cultural Committee

Copy to: Principal, Dean A&A, All HoDs, Members of Cultural Committee.



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## Minutes of the meeting of the Cultural Committee, GITAM, Bhubaneswar

### Members Present :

1. Mr. Avijit Nayak
2. Mrs. Kabita Gantayanta
3. Mrs. Sushree Sangita Mohanty
4. Mr. Subhransu Sekhar Moharana
5. Mr. Ananda Kumar Samal
6. Mr. Ashok Rana
7. Mr. Biswajit Muduli
8. Miss. Ipsita Priyadarshini Sahoo

A meeting of the cultural committee of Gandhi Institute of Technology and Management, Bhubaneswar was held in virtual mode at 05:00PM on 22.07.2021 under the chairmanship of Mr. Avijit Nayak.

The following points were discussed:

The proceedings of the last meeting were read out thoroughly by the Chairperson and all the members unanimously agreed to confirm.

Discussion focused on organizing rangoli and essay competition. Subcommittees were formed for various aspects and tasks were assigned to committee members

A proposal for budget allocation for upcoming events, including rangoli and essay competition and other planned activities were discussed.

It was decided to allocate specific amounts to each subcommittee based on their proposed activities and needs.

The theme for the rangoli and essay competition was introduced along with submission guidelines and deadlines.

Participants were informed about judging criteria focusing on creativity, technical skills, and adherence to the theme.



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Certificates including prizes and trophies will be given to all participants and special recognition for winners

After a vivid discussion, the following resolutions are made:

## **Resolution-1 (Confirmation of proceedings of last meeting)**

After thorough discussion it is resolved that the proceedings of the last meeting were confirmed.

## **Resolution-2 (Planning for rangoli and essay competition in virtual medium)**

We resolve to organize rangoli and essay competition, detailing event logistics, themes, and participant categories. Clear judging criteria will be established to ensure fairness and creativity

## **Resolution-3 (Proposal for budget allocation for upcoming events)**

After the discussion it is resolved that we will create a detailed budget proposal that addresses the financial needs of upcoming events, including necessary expenditures and funding sources.

## **Resolution-4 (Appointment of judges and clarification of their roles and responsibilities)**

The roles and responsibilities of judges were clarified, emphasizing impartiality, confidentiality, and adherence to judging criteria. Communication channels between judges and the organizing committee were established for submission reviews, scoring, and feedback delivery



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## Resolution-5 (Arrangement of award ceremony for rangoli and essay competition.)

Rehearsals with presenters, speakers, and award presenters will be scheduled to ensure smooth execution of the ceremony. Certificates will be given for all participants and special recognition for winners, including prizes and trophies.

### ATTENDANCE SHEET

The following members are present in the Cultural Committee meeting held in virtual mode at 5:00PM on 22.07.2021.

SL.NO.	NAME	SIGNATURE
1	Mr. Avijit Nayak	<i>Avijit Nayak</i>
2	Mrs. Kabita Gantayanta	<i>Kabita Gantayanta</i>
3	Mrs. Sushree Sangita Mohanty	<i>Sushree Sangita Mohanty</i>
4	Mr. Subhansu Sekhar Moharana	<i>Subhansu Sekhar Moharana</i>
5	Mr. Ananda Kumar Samal	<i>Ananda Kumar Samal</i>
6	Mr. Ashok Rana	<i>Ashok Rana</i>
7	Mr. Biswajit Muduli	<i>Biswajit Muduli</i>
8	Miss. Ipsita Priyadarshini Sahoo	<i>Ipsita Priyadarshini Sahoo</i>





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Ref No: GITAM/COM/20-22/147

Date: 12.01.2022

## NOTICE

A meeting of the Cultural Committee will be held to discuss the following agenda in the College Board Room, Bhubaneswar at 05:00 P.M on 20.01.2022. All the Hon'ble members are requested to make it convenient to attend the meeting.

### **Agenda:**

1. Confirmation of the proceedings of the last meeting.
2. Planning for Saraswati Puja.
3. Proposal for budget allocation.
4. Strategies for dance Program.
5. Initiatives to increase student involvement in the above activities.
6. Any points with the permission of chair .

Chairman

**Chairman  
Cultural Committee**

**Copy to: Principal, Dean A&A, All HoDs, Members of Cultural Committee.**



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## Minutes of the meeting of the Cultural Committee, GITAM, Bhubaneswar

### Members Present:

1. Mr. Avijit Nayak
2. Mrs. Kabita Gantayanta
3. Mrs. Sushree Sangita Mohanty
4. Mr. Subhransu Sekhar Moharana
5. Mr. Ananda Kumar Samal
6. Mr. Ashok Rana
7. Mr. Biswajit Muduli
8. Miss. Ipsita Priyadarshini Sahoo

A meeting of the cultural committee of Gandhi Institute of Technology and Management, Bhubaneswar was held in the Board Room of the college at Gangapada, Bhubaneswar at 05:00PM on 20.01.2022 under the chairmanship of Mr. Avijit Nayak.

The following points were discussed:

The proceedings of the last meeting were read out thoroughly by the Chairperson and all the members unanimously agreed to confirm.

Discussion focused on organizing Saraswati Puja. Subcommittees were formed for various aspects and tasks were assigned to committee members .

A proposal for budget allocation for upcoming events, including the dance program and other planned activities were discussed.

It was decided to allocate specific amounts to each subcommittee based on their proposed activities and needs.

Dance program will be organized for the occasion of Saraswati Puja

Necessary steps will be taken to encourage greater participation from students across different departments.



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After a vivid discussion, the following resolutions are made:

## **Resolution-1 (Confirmation of proceedings of last meeting)**

After thorough discussion it is resolved that the proceedings of the last meeting were confirmed.

## **Resolution-2 (Planning for Saraswati Puja)**

We resolved to organize the upcoming Saraswati Puja with Puja Rituals, Cultural Programs, Artistic Activities and Logistics.

## **Resolution-3 (Proposal for budget allocation for the events)**

After the discussion it is resolved that we will create a detailed budget proposal that addresses the financial needs of upcoming events, including necessary expenditures and funding sources.

## **Resolution-4 (Strategies for dance Program)**

We resolved to organize a dance program for the occasion of upcoming Saraswati Puja. Technical support for music and sound systems will be provided.

## **Resolution-5 (Initiatives to increase student involvement in the above activities.)**

After the discussion, it is resolved that Promotion will include campus-wide announcements and targeted outreach to maximize student and faculty participation.



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## ATTENDANCE SHEET

The following members are present in the Cultural Committee meeting held in the College Board Room, Gangapada, Bhubaneswar at 5:00PM on 20.01.2022.

SL.NO.	NAME	SIGNATURE
1	Mr. Avijit Nayak	Avijit Nayak
2	Mrs. Kabita Gantayanta	Kabita Gantayanta
3	Mrs. Sushree Sangita Mohanty	Sushree Sangita Mohanty
4	Mr. Subhransu Sekhar Moharana	Subhransu Sekhar Moharana
5	Mr. Ananda Kumar Samal	Ananda Kumar Samal
6	Mr. Ashok Rana	Ashok Rana
7	Mr. Biswajit Muduli	Biswajit Muduli
8	Miss. Ipsita Priyadarshini Sahoo	Ipsita Priyadarshini Sahoo



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Ref No: GITAM/COM/22-23/114

Date: 08.07.2022

## NOTICE

A meeting of the Cultural Committee will be held to discuss the following agenda in the College Board Room, Bhubaneswar at 05:00 P.M on 14.07.2022. All the Hon'ble members are requested to make it convenient to attend the meeting.

### Agenda:

1. Confirmation of the proceedings of the last meeting.
2. Planning for Photography contest and Paper Presentation.
3. Proposal for budget allocation for these events.
4. Appointment of judges and clarification of their roles and responsibilities.
5. Arrangement of award ceremony for Photography Contest and Paper Presentation.
6. Any points with the permission of chair .

*Avijit Nayak*

Chairman  
Chairman  
Cultural Committee

Copy to : Principal, Dean A&A, All HoDs, Members of Cultural Committee.



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## Minutes of the meeting of the Cultural Committee, GITAM, Bhubaneswar

### Members Present :

1. Mr. Avijit Nayak
2. Mrs. Kabita Gantayanta
3. Mrs. Sushree Sangita Mohanty
4. Mr. Subhransu Sekhar Moharana
5. Mr. Ananda Kumar Samal
6. Mr. Ashok Rana
7. Mr. Biswajit Muduli
8. Miss. Ipsita Priyadarshini Sahoo

A meeting of the cultural committee of Gandhi Institute of Technology and Management, Bhubaneswar was held in the Board Room of the college at Gangapada, Bhubaneswar at 05:00PM on 14.07.2022 under the chairmanship of Mr. Avijit Nayak. The following points were discussed:

The proceedings of the last meeting were read out thoroughly by the Chairperson and all the members unanimously agreed to confirm.

Discussion focused on organizing a Photography Contest and Paper Presentation. Subcommittees were formed for various aspects and tasks were assigned to committee members.

A proposal for budget allocation for upcoming events, including the Photography Contest and Paper Presentation and other planned activities were discussed. It was decided to allocate specific amounts to each subcommittee based on their proposed activities and needs.

The theme for the Photography Contest, and Paper presentation was introduced along with submission guidelines and deadlines.

Participants were informed about judging criteria focusing on creativity, technical skills, and adherence to the theme.



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Award categories and criteria will be reviewed for both Photography Contest and Paper Presentation.

Certificates including prizes and trophies will be given to all participants and special recognition for winners,

After a vivid discussion, the following resolutions are made:

### **Resolution-1 (Confirmation of proceedings of last meeting)**

After thorough discussion it is resolved that the proceedings of the last meeting were confirmed.

### **Resolution-2 (Planning for Photography contest and Paper Presentation)**

We resolve to organize Photography contest and Paper Presentation, detailing event logistics, themes, and participant categories. Clear judging criteria will be established to ensure fairness and creativity

### **Resolution-3 (Proposal for budget allocation for upcoming events)**

After the discussion it is resolved that we will create a detailed budget proposal that addresses the financial needs of upcoming events, including necessary expenditures and funding sources.

### **Resolution-4 (Appointment of judges and clarification of their roles and responsibilities)**

The roles and responsibilities of judges were clarified, emphasizing impartiality, confidentiality, and adherence to judging criteria. Communication channels between judges and the organizing committee were established for submission reviews, scoring, and feedback delivery



# GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

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## Resolution-5 (Arrangement of award ceremony for Photography Contest and Paper Presentation.)

Rehearsals with presenters, speakers, and award presenters will be scheduled to ensure smooth execution of the ceremony. Certificates will be given for all participants and special recognition for winners, including prizes and trophies.

### ATTENDANCE SHEET

The following members are present in the Cultural Committee meeting held in the College Board Room, Gangapada, Bhubaneswar at 5:00PM on 14.07.2022.

SL.NO.	NAME	SIGNATURE
1.	Mr. Avijit Nayak	Avijit Nayak
2.	Mrs. Kabita Gantayanta	Kabita Gantayanta
3.	Mrs. Sushree Sangita Mohanty	Sushree Sangita Mohanty
4.	Mr. Subhransu Sekhar Moharana	Subhransu Sekhar Moharana
5.	Mr. Ananda Kumar Samal	Ananda Kumar Samal
6.	Mr. Ashok Rana	Ashok Rana
7.	Mr. Biswajit Muduli	Biswajit Muduli
8.	Miss. Ipsita Priyadarshini Sahoo	Ipsita Priyadarshini Sahoo





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## Minutes of the meeting of the Cultural Committee, GITAM, Bhubaneswar

### Members Present :

1. Mr. Avijit nayak
2. Mrs. Kabita Gantayanta
3. Mrs. Sushree Sangita Mohanty
4. Mr. Subhransu Sekhar Moharana
5. Mr. Ananda Kumar Samal
6. Mr. Ashok Rana
7. Mr. Biswajit Muduli
8. Miss. Ipsita Priyadarshini Sahoo

A meeting of the cultural committee of Gandhi Institute of Technology and Management, Bhubaneswar was held in the IQAC of the college at Gangapada, Bhubaneswar at 05:00PM on 11.01.2023 under the chairmanship of Mr. Avijit Nayak .

The following points were discussed:

The proceedings of the last meeting were read out thoroughly by the Chairperson and all the members unanimously agreed to confirm.

Discussion focused on organizing the upcoming Annual Cultural meet .

Subcommittees were formed for various aspects and tasks were assigned to committee members

A proposal for budget allocation for upcoming events, including the annual cultural meet and other planned activities were discussed.

It was decided to allocate specific amounts to each subcommittee based on their proposed activities and needs.

Necessary steps will be taken to encourage greater participation from students across different departments.



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After a vivid discussion, the following resolutions are made:

## **Resolution-1 (Confirmation of proceedings of last meeting)**

After thorough discussion it is resolved that the proceedings of the last meeting were confirmed.

## **Resolution-2 (Planning for annual cultural meet)**

We resolved to organize annual cultural meet, detailing event logistics, themes, and participant categories. Clear judging criteria will be established to ensure fairness and creativity. We aim to establish efficient subcommittees for scheduling, performances, logistics, and publicity with clear responsibilities and timelines.

## **Resolution-3 (Proposal for budget allocation for the events)**

After the discussion it is resolved that we will create a detailed budget proposal that addresses the financial needs of upcoming events, including necessary expenditures and funding sources.

## **Resolution-4 (Strategies for promoting the events within the college community and beyond)**

We resolved to implement comprehensive strategies for promoting cultural events, utilizing diverse channels such as social media campaigns, posters, and campus-wide announcements. Collaborations with media clubs and departments will enhance the visibility.

## **Resolution-5 (Initiatives to increase student involvement in the activities.)**

After the discussion, it is resolved that Promotion will include campus-wide announcements and targeted outreach to maximize student and faculty participation.



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## ATTENDANCE SHEET

The following members are present in the Cultural Committee meeting held in the college IQAC , Gangapada, Bhubaneswar at 5:00PM on 11.01.2023.

SL.NO.	NAME	SIGNATURE
1.	Mr. Avijit Nayak	
2.	Mrs. Kabita Gantayanta	
3.	Mrs. Sushree Sangita Mohanty	
4.	Mr. Subhransu Sekhar Moharana	
5.	Mr. Ananda Kumar Samal	
6.	Mr. Ashok Rana	
7.	Mr. Biswajit Muduli	
8.	Miss. Ipsita Priyadarshini Sahoo	



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Ref No: GITAM/COM/23-24/77

Date: 04.09.2023

## NOTICE

A meeting of the Cultural Committee will be held to discuss the following agenda in the College IQAC at 05:00 P.M on 11.09.2023. All the Hon'ble members are requested to make it convenient to attend the meeting.

### Agenda:

1. Confirmation of the proceedings of the last meeting.
2. Planning for observation of ganesh puja.
3. Proposal for budget allocation for these events.
4. Planning for song competition
5. Initiatives to increase student involvement in the above activities.
6. Any points with the permission of chair.

*Arjit Nayak*

Chairman  
Chairman  
Cultural Committee

Copy to: Principal, Dean A&A, All HoDs, Members of Cultural Committee.



# GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

(Approved by AICTE, New Delhi & Affiliated to BPUT, Odisha)

Campus: Gramadiha, Gangapada, Bhubaneswar, Khurdha, 752054, Odisha, INDIA

Web : [www.gitam.ac.in](http://www.gitam.ac.in) Mail: [principal@gitam.ac.in](mailto:principal@gitam.ac.in), Mob: 7978380513, 9438133221

## Minutes of the meeting of the Cultural Committee, GITAM, Bhubaneswar

### Members Present :

1. Mr. Avijit Nayak
2. Mrs. Kabita Gantayanta
3. Mrs. Sushree Sangita Mohanty
4. Mr. Subhransu Sekhar Moharana
5. Mr. Ananda Kumar Samal
6. Mr. Ashok Rana
7. Mr. Biswajit Muduli
8. Miss. Ipsita Priyadarshini Sahoo

A meeting of the cultural committee of Gandhi Institute of Technology and Management, Bhubaneswar was held in the IQAC of the college at Gangapada, Bhubaneswar at 05:00PM on 11.09.2023 under the chairmanship of Mr. Avijit Nayak.

The following points were discussed:

The proceedings of the last meeting were read out thoroughly by the Chairperson and all the members unanimously agreed to confirm.

Discussion focused on organizing the upcoming ganesh puja. Subcommittees were formed for various aspects and tasks were assigned to committee members .

A proposal for budget allocation for upcoming events, including ganesh puja and other planned activities were discussed.

It was decided to allocate specific amounts to each subcommittee based on their proposed activities and needs.

Song competition will be organized for the occasion of ganesh Puja



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Necessary steps will be taken to encourage greater participation from students across different departments.

Certificates including prizes and trophies will be given to all participants and special recognition for winners,

After a vivid discussion, the following resolutions are made:

### **Resolution-1 (Confirmation of proceedings of last meeting)**

After thorough discussion it is resolved that the proceedings of the last meeting were confirmed.

### **Resolution-2 (Planning for ganesh puja )**

We resolved to organize the upcoming ganesh Puja with Puja Rituals, Cultural Programs, Artistic Activities and Logistics.

### **Resolution-3 (Proposal for budget allocation for upcoming events)**

After the discussion it is resolved that we will create a detailed budget proposal that addresses the financial needs of upcoming events, including necessary expenditures and funding sources.

### **Resolution-4 (Planning for song competition)**

We resolved to organize a song competition for the occasion of upcoming ganesh Puja. Technical support for the competition will be provided.

### **Resolution-5 (Initiatives to increase student involvement in the above activities.)**

After the discussion, it is resolved that Promotion will include campus-wide announcements and targeted outreach to maximize student and faculty participation.



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## ATTENDANCE SHEET

The following members are present in the Cultural Committee meeting held in the College IQAC Gangapada, Bhubaneswar at 5:00PM on 11.09.2023.

SL.NO.	NAME	SIGNATURE
1.	Mr. Avijit Nayak	Avijit Nayak
2.	Mrs. Kabita Gantayanta	Kabita Gantayat
3.	Mrs. Sushree Sangita Mohanty	Sushree Sangita Mohanty
4.	Mr. Subhransu Sekhar Moharana	Subhransu Sekhar Moharana
5.	Mr. Ananda Kumar Samal	Ananda Kumar Samal
6.	Mr. Ashok Rana	Ashok Rana
7.	Mr. Biswajit Muduli	Biswajit Muduli
8.	Miss. Ipsita Priyadarshini Sahoo	Ipsita Priyadarshini Sahoo



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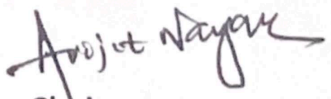
Date: 03.01.2024

## NOTICE

A meeting of the Cultural Committee will be held to discuss the following agenda in the College Board Room, Bhubaneswar at 05:00 P.M on 11.01.2024. All the Hon'ble members are requested to make it convenient to attend the meeting.

### Agenda:

1. Confirmation of the proceedings of the last meeting.
2. Planning for Annual cultural meet.
3. Proposal for budget allocation for upcoming events.
4. Strategies for promoting cultural events within the college community and beyond.
5. Initiatives to increase student involvement in cultural activities.
6. Any points with the permission of chair .

  
Chairman  
Chairman  
Cultural Committee

Copy to: Principal, Dean A&A, All HoDs, Members of Cultural Committee.