



# GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)

(Approved by AICTE, New Delhi & Affiliated to BPUT, Odisha)

CAMPUS : Saraswati Vihar, Gangapada, Bhubaneswar, Khurda, Odisha, INDIA

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Ref. GITAM/P/23-24/001(a)

Date...07.07.2023

## ADMISSION MANUAL

Name of Manual	ADMISSION MANUAL	Department responsible	All Department
		Prepared by	Mr. Tanmaya Barik
Institute Level		Checked by	Person-In Charge Admission
Effective date	05/07/2018	Approved by	Principal
Revised date	06/07/2023		
Number of pages	01-03	Reference number	

### 1.0 PURPOSE

The purpose of this procedure is to establish clear guidelines regarding admission to various programme conducted by Gandhi Institute of Technology and Management, Bhubaneswar.

### 2.0 SCOPE

The entry requirements for each course of GITAM, Bhubaneswar are defined in terms of stated qualifications or their equivalents, and are intended to facilitate assessment of the candidate's ability to meet the demands of the course. Where accreditation of prior learning is permitted as a route for entry, responsibility rests with the applicant for making the claim to relevant knowledge and skills and also for supporting the claim with appropriate evidence. The GITAM, Bhubaneswar may require an applicant to submit to an entrance assessment. Admission to an appropriate point in a course may be permitted where evidence exists that an applicant has fulfilled particular progression requirements of the course.

### 3.0 RESPONSIBILITY

Management, Principal and Person-In Charge, Admission.

### 4.0 PROCEDURE FOR ADMISSION

As per the guidelines of BPUT, Odisha 100% of the total seats in GITAM, Bhubaneswar will be filled by the office of OJEE. The admission is on the basis of rank of OJEE and JEE (Main) and in accordance with reservation principles followed by Government. The Diploma admission is governed by DTET.

#### 4.2 Introduction

- This college is affiliated to BPUT and SCTE&VT, approved by AICTE.
- Admission process except Diploma program is conducted by JEE Cell, Govt. of Odisha. However the admission for Diploma Programs is conducted by DTET, Odisha.

#### Number of seats approved:

B. TECH/ MBA/ MCA							
Branch	CIVIL	CSE	EE	EEE	MECH	MBA	MCA
Seats	60	90	60	30	90	180	120
DIPLOMA							
Branch	CIVIL		ELECTRICAL		MECHANICAL		
Seats	60		60		60		

#### Government Quota Seats:

- 100% of the total seats in GITAM, Bhubaneswar will be filled by the ODISHA JOINT ENTRANCE EXAMINATION, GOVT. OF ODISHA from the list prepared by the OJEE, ODISHA on the basis of rank and in accordance with reservation principles followed by Government. The college code for OJEE Allotment is GITAM, Bhubaneswar is (304). However all Diploma Seats will be filled by DTET on the basis of the merit.
- In addition, over and above 5% of students are admitted in each discipline under AICTE Tuition Fee Waiver Scheme (TFW) with tuition fee concession.

#### Fee Structure:

The fee structure shall be decided by the fee structure committee of Govt. of Odisha.

#### HOW TO APPLY

- Aspiring Students has to appear OJEE or JEE (Main) and obtained a qualifying rank in order to participate in OJEE Counselling Process.
- Qualifying X/ XII/ degree / diploma certificate
- Mark sheet & Pass Certificate of the relevant qualification with the eligibility criteria framed by AICTE time to time.
- Documents to prove claim for any sort of reservation or special consideration
- Certificate required for consideration in the community merit

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- Certificate of good conduct and college leaving from the Institution last attended.
- Counselling fee for OJEE of Rs.5450/- in favour of OJEE, Odisha and Rs. 600/- in favour of DTET.
- Applications not accompanied by a proof for that, the claim will not be considered under that category.
- Late applications/ incomplete applications/ Applications not accompanied by relevant certificates are liable to be rejected, without further intimation to the candidate.

### **ADMISSION**

- Candidates are advised to visit the College website for all further notifications and information on admission to B. Tech, MBA, MCA & Diploma courses. No separate communication will be sent to the applicant.
- Selected candidates shall report to the College at the appointed time and date. Offer of admission shall stand cancelled in the event of failure to take admission at the appointed time.

### **FEE STRUCTURE**


- Tuition Fee-Rs. 56,000/-
- Hostel Fee- Rs. 55,000/-
- OJEE Registration Fees- Rs, 10,450/-

### **RELATED RECORDS**

- a. Application form students
- b. Rank list
- c. Students admission register

### **OTHER REFERENCES**

- a. AICTE Rules
- b. BPUT Rules, DTET & SCTE&VT Guidelines
- c. Reservation Manual is as per Govt. of Odisha rules.

  
07/07/2023

**PRINCIPAL,**

**GITAM, BBSR**

**PRINCIPAL  
GANDHI INSTITUTE OF TECHNOLOGY  
AND MANAGEMENT (GITAM)  
GANGAPADA, BHUBANESWAR**